

To All Tidewater USA Dance Chapter Members
Reference: 2019 Election Process Instructions

Following are the instructions for voting in the upcoming Tidewater Chapter # 6008 Board Member election for calendar year 2019.

The process is governed by the **National By-Laws, Policy Governing Elections V2**. A copy of the Chapter portion of this Document can be found on the Temporary Chapter web site or from the National Website. See the bottom of this document for those site addresses. If you do not have access to the internet, call the Chapter phone line (757) 763-8101 leave your name and address and say that you need to have a set of the By-Laws mailed to you.

The election process is as follows:

In accordance with the By Laws, a Chapter must have a minimum of seven (7), and may have a maximum of nine (9), Board Members.

The Chapter will elect a set of Board Members from a slate of candidates. The slate will be developed by an Election Committee of 2 Chapter members in good standing that are not, themselves, candidates for the Board and may not support any nominee. The Committee will solicit current/former Board members for possible candidates in the development of the slate and each candidate has agreed to perform the duties and responsibilities of a Board Member if elected.

A Chapter member in good standing can ask that his/her name be added to the slate. Any Chapter member may nominate another Chapter member in good standing but must obtain a statement from that individual that he/she agrees to perform the duties and responsibilities of a Board Member if elected.

A copy of a nomination form and an acceptance if elected statement is posted on the Chapter Website Here (<http://www.usadance-tidewater.com/Mid-Term-Board-Elections.html>). Any candidate can, and is encourage to, submit a statement of credentials, experience, and/or vision as part of the nomination. The deadline for receiving completed forms is November 3rd 2018. After this deadline the Chapter will make these statements available to the membership along with a ballot. Ballots will be available to the membership after November 3rd 2019 with instructions on how to remit a completed ballot.

Elections will be held in the month of November. Ballots will be opened and counted by the election committee at a special meeting during our 11/24/2019 Social Dance. All candidates and any member in good standing will be able to attend the counting of the votes. If there are no candidates other than the slate, the Election Committee will still count the votes but will affirm that slate is accepted by unanimous vote of the Chapter membership submitting ballots. If there are candidates in addition to the slate, a count will be made and a tally sheet completed with the

results of the count. The Election Committee will announce the results to the membership present. Any candidate may request that he/she be allowed to review the count.

The elected Board Members will meet in December with the members of the outgoing Board to pass on any administrative information, papers, etc. The incoming Board will then select the Officer positions – President, Vice President, Secretary and Treasurer, from within the elected Board membership. The remaining Board members will be considered “At Large” members and will be assigned to the various Committees by the incoming President. The official announcement of the new Officers and Board Members will be made by email/mail and will also be posted to the website. The new Board will be installed at the NYE Event, December 31, 2018 with the new Board assuming their duties the following day, January 1, 2019.

On the following page is the Chapter developed Slate of Board Members. This will be filled in after November 3rd and available on our Website and listed above. Each candidate has agreed to serve as a Board member for the next two years.

If you are interested in adding your name to the list or have a member you would like to recommend, please complete the appropriate section of the attachment below and send to: USA Dance Chapter # 6008 P.O. Box 62321 Virginia Beach, VA 23466 or give to one of the current Board members.

Dates to remember:

November 3rd 2019 – Last Day for nomination submittal

November 24th 2019 – Chapter Board Election (Held at Chapter Social Dance)(At DanceSportVA)

December 31st 2018 – Installation of Newly elected Board and Officers (During NYE Gala)

Documents:

Temporary Website Location - <http://www.usadance-tidewater.com/Mid-Term-Board-Elections.html>

National Bylaws and all Other Documents Including Election Procedure V2 -

<http://www.usadance.org/about/rules-policies-bylaws/>

Our contact information:

Mailing address for Form Submittal - USA Dance Chapter # 6008 P.O. Box 62321 Virginia Beach, VA 23466

Phone number for Election and NYE Gala Information only - (757) 763-8101 (Judy Schultz)

Tidewater Chapter # 6008
Chapter Board Slate of Candidates

To fill Chapter Board vacancies
For the Period January 1, 2019 to December 31, 2019

Put here the names of the individuals that are to be elected to fill the vacancies.

NOMINATION FORM
TIDEWATER CHAPTER, USA DANCE, INC. #6008
BOARD MEMBER VACANCY ELECTION
FOR CALENDAR YEAR 2019

Check the appropriate box below and enter the required information

I wish to be placed on the Ballot for the upcoming Chapter Board elections. I have attached a copy of my credentials for posting/inclusion with ballots sent to Chapter members (Optional).

Name: _____

Chapter Membership Number: _____

or

I wish to nominate the following individual for inclusion on the Ballot for the upcoming Chapter Board elections. A copy of the acceptance statement is attached.

Name of Nominating Member: _____ Chapter Membership #: _____

Name of person being Nominated: _____

Nominated Member Chapter Membership Number: _____

Acceptance Statement:

I, _____, agree that, if elected to the Chapter Board, I will accept and perform the duties and responsibilities inherent with Board membership.

Signature

Date

Statement/Information (provide any information you wish the Chapter Members to know about you concerning your candidacy). Write in here or provide an attachment.